

STUDENT SUMMER EMPLOYMENT PROGRAM JOB/POSITION DESCRIPTION

The Bay of Islands Yacht Club has been approved for one Canada Summer Jobs program position. The position begins on or about July 1, 2020 and provides 8 weeks of work at 35 hours per week at the provincial minimum wage.

JOB TITLE

APPRENTICE SERVICE STATION ATTENDANT, BAY OF ISLANDS YACHT CLUB, CORNER BROOK NL

JOB DESCRIPTION/DUTIES

1. Minor landscaping, cleaning and maintenance work around the yacht club. 2. Collect fees from members, applicants for membership and visiting yachts people. Issue receipts. 3. Provide information to members, visiting yachtsmen and the public. 4. Promote the practice of safe boating and environmentally responsible use of the Bay of Islands Yacht Club harbour and nearby waters. 5. Provide general assistance to members and visiting yachts with securing alongside as required and when available. 6. Assist in coastal environmental projects with Atlantic Coastal Action Plan (ACAP) Humber Arm as requested.

Personal protective equipment: The Employer will provide safety footwear if the employee does not have any. The Employer will also provide a non-medical face mask for Covid protection purposes.

Special Requirements:

Pleasure Craft Operator Card

First Aid Certificate

Note: The employer will provide the training for both of these if the selected employee does not have one or both of them.

Under the rules of the **Canada Summer Jobs** program, applicants:

Must be between the ages of 15 and 30 (inclusive) at the start of employment.

Must be a Canadian citizen, permanent resident or person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act. International students are not eligible.

Must be legally entitled to work according to the laws and regulations of Newfoundland and Labrador.

TO APPLY FOR THIS POSITION:

Send your résumé and a covering letter describing your work and education experience and showing how these relate to the duties of the position to:

Info@bayofislandsyachtclub.com

as soon as possible.